

# West Suffolk Council

**Cabinet Decisions Notice**  
**(Published: Thursday 25 July 2019)**

The following decisions were taken by the Cabinet on **Tuesday 23 July 2019** and, if not called in by Councillors, will come into operation on Friday 2 August 2019. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council’s Constitution, by at least five Councillors submitting the required call-in request form to the Assistant Director (HR, Legal and Democratic Services) (e-mail: [democratic.services@westsuffolk.gov.uk](mailto:democratic.services@westsuffolk.gov.uk)) **by 5.00 pm on Thursday 1 August 2019.**

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format [firstname.surname@westsuffolk.gov.uk](mailto:firstname.surname@westsuffolk.gov.uk). Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format [firstname.surname@westsuffolk.gov.uk](mailto:firstname.surname@westsuffolk.gov.uk) Contact may also be made via Democratic Services, West Suffolk Council, West Suffolk House, Western Way, Bury St Edmunds Suffolk, IP33 3YU, or College Heath Road, Mildenhall, IP28 7EY

Agenda Item and Report No.	Declarations of Interest/Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 7  CAB/WS/19/014	None	<p><u>West Suffolk Annual Report 2018/2019</u></p> <p>RESOLVED:</p> <p>That the West Suffolk Councils’ Annual Report 2018/2019, as contained in Appendix A to Report No: CAB/WS/19/014, be approved.</p>	<p>The West Suffolk Annual Report highlights the key activities and developments that have been achieved over the financial year 2018-2019, with regard to the priorities set out in the West Suffolk Strategic Plan. This is the final Annual Report of Forest Heath and St Edmundsbury (the ‘West Suffolk Councils’) prior to the creation of the new West Suffolk Council on 1 April 2019.</p> <p>The Annual Report contains a number of case studies and examples from West Suffolk to illustrate the achievements described. The small revisions proposed by the Overview and Scrutiny Committee on 13 June</p>	<p>The alternative option considered is to not produce an annual report. However, it is good practice for councils to report on progress against their priorities in this way and ensures transparency on how they spend public money. The report also reflects the excellent work which has been delivered across West Suffolk.</p>	<p><u>Portfolio Holder:</u> Cllr John Griffiths 01284 757136</p> <p><u>Officer:</u> Davina Howes Assistant Director (Families and Communities) 01284 757070</p>

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			2019 have also been considered and incorporated, where appropriate.		
Item No. 8 CAB/WS/19/015	None	<p><u>Newmarket Leisure Centre Investment</u></p> <p>RESOLVED:</p> <p>That:</p> <p>(1) capital spending of £1,831,053 from the strategic investment fund that was agreed in November 2016 (Report No: CAB/FH/16/049) to deliver the improvements to Newmarket Leisure Centre outlined in Report No: CAB/WS/19/015, be approved;</p> <p>(2) capital spending of £7,000 from the strategic investment fund that was agreed in November 2016 (Report No: CAB/FH/16/049) to implement a Traffic Regulation Order and associated ticketing provision on the Newmarket Leisure Centre car park, be approved; and</p> <p>(3) a facility of an additional £295,000 from the strategic investment fund that was agreed in November 2016 (Report No: CAB/FH/16/049) to deliver further improvements to</p>	<p>The Cabinet is satisfied that the proposal accords with the principles of the Council’s Promoting Physical Activity Framework, and the requirements of the Leisure Investment Fund that was approved in November 2016. This was set up with the aim to provide capital to invest in the Council’s leisure facilities to reduce the management fee provided to Abbeycroft Leisure accordingly (Report Nos: CAB/SE/16/055; CAB/FH/16/049)</p> <p>The Cabinet is in full support of the extensive improvements proposed for Newmarket Leisure Centre, which will not only improve the leisure facilities on offer, but will also reduce Abbeycroft’s management fee.</p> <p>The introduction of a Traffic Regulation Order and associated ticketing provision on the car park, together with providing a facility to deliver further improvements to the leisure centre car park are also considered to be a sensible approach due to the present demand on capacity.</p>	To not invest in the leisure centre. This would mean an opportunity to reduce the management fee is missed and improvements to health and wellbeing through physical activity are not achieved. If facilities do not remain attractive it could lead to reduced use of the existing facilities.	<p><u>Portfolio Holder</u> Cllr Joanna Rayner 07872 456836</p> <p><u>Officer:</u> Jill Korwin Director 01284 757252</p>

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		Newmarket Leisure Centre car park to increase capacity, if measures in (2) above do not address capacity challenges, be approved.			
Item No. 9 CAB/WS/19/016	None	<p><u>Proposal to Establish a West Suffolk Environment and Climate Change Taskforce</u></p> <p>RECOMMENDED TO COUNCIL (17 September 2019):</p> <p>That a Climate Emergency be declared.</p> <p>RESOLVED:</p> <p>That:</p> <p>(1) the establishment of a Cabinet Taskforce to make recommendations on West Suffolk Council's approach to protecting and enhancing the environment and addressing climate change, be agreed; and</p> <p>(2) the Terms of Reference for the Taskforce, attached as Appendix A to Report No: CAB/WS/19/016, be approved.</p>	<p>The Cabinet agreed to propose an additional recommendation to Council, that West Suffolk Council declares a climate emergency and agreed that an Environment and Climate Change Taskforce, with its own specific Terms of Reference, will be the appropriate forum to address this.</p> <p>The Cabinet considers the Environment and Climate Change Taskforce will ensure that the Council uses the opportunity to review and assess its existing activities and future opportunities in response to increased societal awareness of environmental issues. The Taskforce will explore how the Council can enhance its environmental stewardship, recognising the need for balance with other urgent social and economic priorities.</p>	<p>The alternative option considered is to not establish a West Suffolk Environment Taskforce. However, this could mean that West Suffolk would miss the opportunity to review and assess its existing activities and future opportunities in response to increased societal awareness of environmental issues.</p>	<p><u>Portfolio Holder:</u> Cllr John Griffiths 01284 757136</p> <p><u>Officer:</u> Jill Korwin Director 01284 757252</p>
Item No. 11 CAB/WS/19/018	None	<p><u>Revenues Collection Performance and Write-Offs</u></p> <p>RESOLVED:</p>	<p>The total amounts detailed in the decision are to be written-off. The detailed reasons for the decisions are included in Exempt Appendices</p>	<p>The Council currently uses the services of the ARP Enforcement Agency to assist in</p>	<p><u>Portfolio Holder</u> Cllr Sarah Broughton 07929 305787</p>

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		<p>That the write-off of the amounts detailed in the Exempt Appendices to Report No: CAB/WS/19/018 be approved, as follows:</p> <p>(1) Exempt Appendix 1: Council Tax totalling £6,812.30</p> <p>(2) Exempt Appendix 2: Business Rates totalling £88,915.73</p>	<p>1 and 2 to Report No: CAB/WS/19/018.</p>	<p>the collection of business rates and also have online tracing facilities. It is not considered appropriate to pass the debt onto another agency. In the event that a written-off debt becomes recoverable, the amount will be written back on and enforcement procedures will be re-established.</p>	<p><u>Officer:</u> Rachael Mann Assistant Director (Resources and Performance) 01638 719245</p>

Leah Mickleborough  
Service Manager (Democratic Services) and Monitoring Officer  
25 July 2019